

Using the Secure Patient Portal.....

PIN# _____ (given by physician office)

Register & Complete the New Patient Questionnaire through the Secure Patient Portal... **Please follow these steps:**

1. Select: **“Secure Patient Portal”**.
2. Select: **New Patient Portal Registration** & complete information (follow prompts)
3. Select: **“*I have an appointment or have been seen here by a physician before*”** and **“Next”**
4. Enter the **PIN# number** (given to you by Midwest Neurosurgery & Spine Specialists office), along with your **First** and **Last name exactly** as you are registered with Midwest Neurosurgery & Spine Specialists and then select **“Verify”**
5. Select **“Home”**
6. Select: **New Patient Questionnaire**. (follow prompts)
 ➔ Select & Complete: **New Patient Questionnaire**
7. **If...** You are being seen for **Back or Leg problems &/or pain...** then...
 ➔ Select **“Home”** ... then **New Patient Questionnaire** (again)....
 then **Back Pain Scale** & complete.

Call (402) 398-9243 with any questions.

Thank you for using the Secure Patient Portal.

Midwest Neurosurgery & Spine Specialists